



## Code Compliance

### Mission

To promote and maintain a safe and desirable living and working environment. This division helps maintain and improve the quality of our community by administering a fair and unbiased compliance program to correct issues involving the City's codes and land use requirements.

### Goals

To educate the public about the City's codes and ordinances and to obtain voluntary compliance.

To perform our duties in a fair, professional and courteous manner.

To develop and establish standards and ordinances that ensure positive effects on property value, community appearance, and instill neighborhood pride. Partner with other departments and agencies to reach our common goals.

To establish and maintain a proactive environment to help solve community problems and stay at the forefront of creative and effective Code Enforcement.

To work with community organizations and associations and assist them in reaching common goals.

### Objectives

Standardize procedures within the division to ensure consistency.

Attend homeowners' association meetings to maintain good communication between the division and residents.

Maintain 90% compliance on cases prior to hearings.

Investigate complaints within 24 hours of receipt.

Staff 24 hearings before the Code Board and Special Masters.

Refer residents to the Community Redevelopment Agency for assistance.

### Major Functions and Activities

Responsible for ensuring compliance with the City's Code of Ordinances and the correction of code violations.

Through proactive meetings with citizens and homeowners' associations as well as responding to complaints, staff investigates potential violations and works with property owners, tenants, and the Code Board toward appropriate resolutions.

### Budget Highlights

This is a status quo budget with minor changes over the 2012-13 working budget. These changes are attributable to inflation in most cases. This budget provides for maintenance of current services.

Continue to resolve outstanding liens on properties throughout the City.

Continue to review the City code and make recommendations to update as needed.

Continue to enforce City Code for Building Division, Fire Prevention, Restricted Business License and Landscaping.

### Accomplishments

Distributed 120 gallons of paint to City residents.

Attended sixteen Homeowner's Association meetings in an effort to maintain good communication between the Code Division and residents.

Removed over 7,500 illegal signs throughout the year.

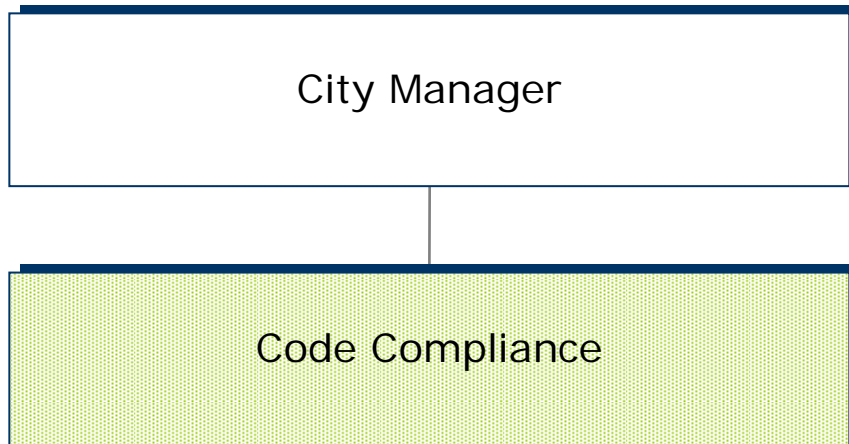
## Code Compliance Performance Measures

Indicator	2010-11		2011-12		2012-13	2013-14
	Actual	Goal	Actual	Goal	Goal	Goal
<b>Outputs</b>						
Number of citations issued	35	125	71	125	125	125
Number of violations issued ^	13,265	19,000	16,585	19,000	18,000	18,000
<b>Effectiveness</b>						
% of cases closed prior to Code Board and/or Special Master hearing	92%	95%	97%	95%	95%	95%

^ Goals are based on the norm, whereas the actual reflects unanticipated events such as hurricanes and water restrictions.

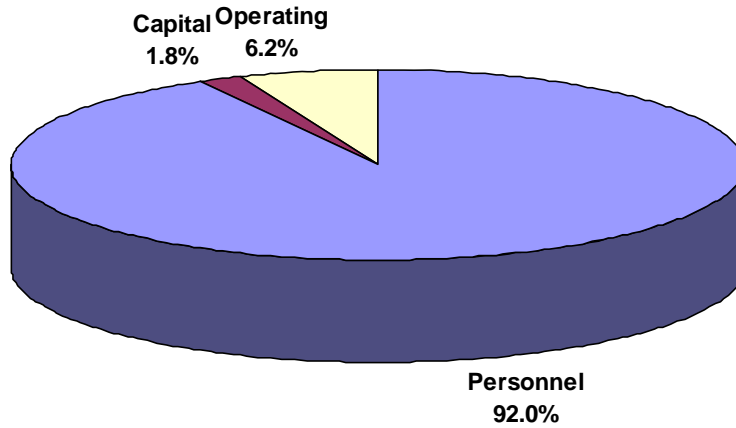
# CODE COMPLIANCE DIVISION

## Organizational Chart



 Shading indicates direct public service provider

### Code Compliance - Budget Summary



Expenditure Category	2010-11 Actual	2011-12 Actual	2012-13 Budget	2013-14 Budget
Personnel				
Salary	563,583	547,032	554,248	570,877
Benefits	414,917	364,230	512,342	561,843
<b>Personnel Subtotal</b>	<b>978,500</b>	<b>911,262</b>	<b>1,066,590</b>	<b>1,132,720</b>
Operating				
Professional Services	3,260	3,250	6,850	6,850
Other Contractual Services	1,524	1,668	3,700	3,700
Communication and Freight Services	4,796	6,077	8,060	8,060
Repair and Maintenance Services	17,661	15,546	19,400	19,400
Printing and Binding	161	42	1,400	1,400
Other Current Charges and Obligation	4,410	4,215	7,000	7,000
Office Supplies	1,136	1,021	3,000	3,000
Operating Supplies	21,675	23,744	45,800	26,700
Publications and Memberships	128	-	240	240
<b>Operating Subtotal</b>	<b>54,752</b>	<b>55,564</b>	<b>95,450</b>	<b>76,350</b>
Capital				
Machinery and Equipment	18,000	-	36,000	22,000
<b>Capital Subtotal</b>	<b>18,000</b>	<b>-</b>	<b>36,000</b>	<b>22,000</b>
<b>Total</b>	<b>1,051,252</b>	<b>966,826</b>	<b>1,198,040</b>	<b>1,231,070</b>

Position Title	2010-11 Actual	2011-12 Actual	2012-13 Adopted Budget	2013-14 Budget
12085 Code Compliance Administrator	1	1	1	1
12192 Lead Code Officer	1	1	1	1
12193 Code Comp. Officer/Landscape Insp.	1	-	-	-
12684 Clerical Spec II	2	2	2	2
12715 Code Compliance Officer	6	7	7	7
<b>Total</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>
Full-time	11	11	11	11
Part-time	-	-	-	-